

PCAC

ARTICLE I: PURPOSE

Section 1. The purposes of the Permanent Citizens Advisory Committee to the MTA (PCAC) are to act as a coordinator and staff resource for the three statutory councils, and to serve as a source of informed, timely advice to the MTA, its subsidiaries and affiliates about finance, operations, management, planning and service issues and to hold the MTA Board and senior management accountable to the users of MTA facilities.

ARTICLE II: MEMBERSHIP

Section 1. The membership of the PCAC will consist of the 41 members of the three statutory councils: 13 from the Long Island Rail Road Commuter's Council (LIRRCC); 12 from the Metro-North Rail-Road Commuter Council (MNRCC); and 16 from the New York City Transit Authority Advisory Council (NYCTRC). Members may continue to serve until their successors have been appointed.

Section 2. Any PCAC member who receives, directly or indirectly, money or other valuable consideration in connection with work related to public transportation policies or operations in the MTA region, or who bids for or otherwise formally seeks work as a consultant or contractor with the MTA or any of its subsidiaries or affiliates, shall disclose such involvement in writing to the PCAC, to the Governor, and to the official who nominated the member to a commuter council. Such disclosure shall be recorded in the PCAC minutes.

Section 3. During the course of discussion of any issue in which a member has a private or pecuniary interest, the member shall orally disclose the nature of the interest and shall refrain from voting on that issue.

ARTICLE III: OFFICERS

Section 1. The primary officers of the PCAC shall consist of the chairs of each statutory council and be selected as Chair, 1st Vice Chair, and 2nd Vice Chair of the PCAC. Vacancies of the chair position in each council will be filled per that council's specific bylaws.

The terms of the PCAC Chair, 1st Vice Chair and 2nd Vice Chair shall be for two years. They shall be elected by members of the PCAC in odd numbered years at the June meeting of the PCAC. The PCAC Chair may serve no more than two consecutive terms. The position of PCAC Chair will rotate sequentially among the three statutory councils on a four-year cycle.

Section 2. The three officers of the PCAC shall serve on the PCAC Executive Committee, and in consultation with their statutory councils, select an additional representative of each council to join the officers to represent them on the PCAC Executive Committee. Thus, the PCAC Executive Committee shall consist of six members: the three officers of the PCAC and each council's additional designee.

Section 3. An officer may be removed from office for cause by a two-thirds vote of the total membership of the PCAC.

Section 4. Vacancies in the positions of Chair, 1st Vice Chair and 2nd Vice Chair shall be filled by vote of the PCAC as they may occur.

Section 5. The Chair shall preside at all meetings of the PCAC and the PCAC Executive Committee. The Chair will have the power to appoint committees and committee chairs as appropriate.

Section 6. The 1st Vice Chair shall assume the powers and duties of the Chair in their absence. The 2nd Vice Chair shall assume the powers and duties of the Chair and 1st Vice Chair in their absence.

Section 7. The PCAC Staff shall prepare, at the direction of the Chair, and circulate an agenda prior to each meeting of the PCAC and shall keep and preserve the minutes of all meetings of the PCAC. The PCAC Staff shall be responsible for all records and correspondence of the PCAC.

ARTICLE IV: MEETINGS

Section 1. Regular meetings of the PCAC shall be held quarterly, in March, June, September and December.

Section 2. Special meetings of the PCAC may be called by the Chair upon seven (7) days' notice to the members of the PCAC. The notice of a special meeting shall state the purpose of the meeting and the business to be transacted at such meeting.

Section 3. A quorum at any meeting of the PCAC shall consist of one third of the number of PCAC members duly appointed.

Section 4. Proxies may vote only if the person giving the proxy specifically designates to another member or to the Executive Director the particular issues to be voted upon and the positions to be taken.

Section 5. Official PCAC positions on issues shall be approved by a majority vote of the membership of the PCAC or by a two-thirds vote of those present at a meeting, whichever is less.

Section 6. Robert's Rules of Order, Revised, shall prevail and govern all meetings of the PCAC consistent with these bylaws. All PCAC members, staff, and meeting guests also have a responsibility to treat each other with courtesy, dignity and respect, in accordance with the PCAC Rules of Conduct.

ARTICLE V: EXECUTIVE COMMITTEE RESPONSIBILITIES AND

COORDINATION**Section 1.** The PCAC serves as the regional voice for the users of the MTA's facilities. In order to maintain that regional voice, it is necessary for the three statutory councils which make up the PCAC to coordinate their policy positions.

Section 2. A council shall not take a public position on an issue that conflicts with the interests of another of the three councils.

Section 3. If a council believes that a position it wishes to take may be in conflict with the interests of another council, or if it in any way involves, directly or indirectly, any MTA agency other than the one within that council's purview, the chair of that council shall bring this potential conflict to the PCAC Chair and/or Executive Committee for discussion prior to the council stating its position. In a similar fashion, any conflicts or issues that may arise between council members, PCAC personnel or members of the public may also be brought by any member to the Executive Committee for discussion.

Section 4. The Executive Committee shall determine whether the proposed position conflicts with the interests of another council.

Section 5. If the Executive Committee determines that a conflict exists, the Executive Committee may attempt to reach a compromise position or resolution

which is satisfactory to all the councils or individuals involved. If no agreement can be reached, then no position is to be taken on the issue.**ARTICLE VI: BYLAW REVISIONS**

Section 1. The bylaws of the PCAC may be amended by a vote of two-thirds of the total membership of the PCAC.

Section 2. Amendments to these bylaws shall be moved at a regular meeting of the PCAC and the vote taken at the next regular meeting.

LIRRCC

ARTICLE I: MEMBERSHIP

Section 1. The membership of the Long Island Rail Road Commuter's Council (LIRRCC) will consist of thirteen members from Nassau (5), Suffolk (5), Queens (1), and Kings Counties (1) as well as an at-large member with bike/ped expertise who shall have been duly appointed in accordance with [Section 1266-d of the Public](#)

Authorities Law. A member whose term has expired will continue to serve until their successors have been appointed.

Section 2. Every member of the LIRRCC shall be a member of the Permanent Citizens Advisory Committee (PCAC) to the Metropolitan Transportation Authority (MTA).

Section 3. Any LIRRCC member who receives, directly or indirectly, money or other valuable consideration in connection with work related to public transportation policies or operations in the MTA region, or who bids for or otherwise formally seeks work as a consultant or contractor with the MTA or any of its subsidiaries or affiliates, shall disclose such involvement in writing to the LIRRCC, to the Governor, and to the official who nominated the member to the LIRRCC. Such disclosure shall be recorded in the LIRRCC minutes.

Section 4. If during the course of discussion of any issue in which a member has a private or pecuniary interest, the member shall orally disclose the nature of the interest and shall refrain from voting on that issue.

ARTICLE II: PURPOSE

Section 1. The purposes of the LIRRCC are defined under Section 1266-d of the Public Authorities Law.

Section 2. The LIRRCC shall study, investigate, monitor, and make recommendations with respect to the maintenance, operation and fares of the Long Island Rail Road (LIRR).

Section 3. The LIRRCC shall study and investigate all aspects of the day-to-day operation of the LIRR, monitor its performance and recommend changes to improve the efficiency of its operation.

Section 4. The LIRRCC shall study and investigate methods for promoting the use of public transportation in Nassau, Suffolk, Queens, and Kings Counties.

Section 5. The LIRRCC may request and shall receive from any department, division, board, bureau, commission, agency, public authority of the state or any political subdivision thereof such assistance and data as it requests to enable it to properly carry out its activities for the purposes set forth.

ARTICLE III: OFFICERS

Section 1. The officers of the LIRRCC shall be elected by the members of the LIRRCC from their number and shall consist of a Chair and Vice Chair. The officers shall be elected at the regular May meeting of the LIRRCC and shall hold office for a term of two (2) years from the date of election or until a successor is elected and qualified.

Section 2. An officer may be removed from the office for cause by a two-thirds vote of the total membership of the LIRRCC.

Section 3. Vacancies for officers shall be filled by vote of the LIRRCC as they may occur.

Section 4. The Chair shall preside at all meetings and will represent the LIRRCC on the Executive Committee of the PCAC. The Chair will have the power to appoint committees and committee chairs as appropriate.

Section 5. The Vice Chair shall assume the powers and duties of the Chair in their absence.

Section 6. The LIRRCC will recommend to the Governor's Office a candidate for the Council's non-voting seat on the MTA Board. In the event of a vacancy, the Council shall nominate a candidate at a regular meeting of the LIRRCC and the vote taken at the next regular meeting.

ARTICLE IV: MEETINGS

Section 1. Regular meetings of the LIRRCC shall be held once a month, except that there shall not be regular meetings during the months that the PCAC meets (March, June, September and December).

Section 2. The PCAC staff shall prepare, at the direction of the Chair, and circulate an agenda prior to each meeting of the LIRRCC and shall keep and preserve the minutes of all meetings of the LIRRCC. The PCAC staff shall be responsible for all records and correspondence of the LIRRCC.

Section 3. Special meetings of the LIRRCC may be called by the Chair upon seven (7) days' notice to the members of the LIRRCC or upon written request signed by three (3) members of the LIRRCC. The notice of a special meeting shall state the purpose of the meeting and the business to be transacted at such meeting.

Section 4. A quorum at any meeting of the LIRRCC shall consist of half the members of the LIRRCC.

Section 5. Proxies may vote only if the member giving the proxy specifically designates to the Executive Director of the PCAC or any other member the particular issues to be voted upon and the position to be taken.

Section 6. Press releases and statements to the media concerning such positions shall be approved by the Chair. The LIRRCC Chair has the sole authority to speak on behalf of the LIRRCC membership. The Chair may delegate this authority to the Vice-Chair or the Executive Director of the PCAC.

Section 7. If any member of the LIRRCC is absent from three (3) consecutive regular LIRRCC/PCAC meetings, or from six (6) such meetings in any twelve month period, unless such absence is for good cause and is excused, (a letter, email or phone call to the PCAC Office being considered good cause) a letter shall be directed to the governor, with a copy to the appropriate County Executive, recommending appointment of a new member. However, if the Chair finds that a specific absence or group of absences has been beyond the control of the member and that the cause of that absence or group of absences no longer persists, they may exclude that absence or group of absences from consideration in determining whether the member has met the attendance standards of the LIRRCC. Members who fail to follow meeting attendance requirements outlined in Article IV Section 7 may be asked to resign following a two-thirds vote of the total membership of the LIRRCC. If the member is not responsive to outreach via email, phone calls, and certified mail, the elected official who nominated them will be contacted to suggest a suitable replacement for that member on the council.**Section 8.** Robert's Rules of Order, Revised, shall govern all meetings of the LIRRCC consistent with these bylaws.

ARTICLE V: BYLAW REVISIONS

Section 1. The bylaws of the LIRRCC may be amended by a vote of two-thirds of the total membership of the LIRRCC.

Section 2. Amendments to these bylaws shall be moved at a regular meeting of the LIRRCC and the vote taken at the next regular meeting.

MNRCC

ARTICLE I: MEMBERSHIP

Section 1. The membership of the Metro-North Railroad Commuter Council (MNRCC) will consist of twelve members, at least five from Westchester County, and at least one from each of the following Counties: Dutchess, Orange, Putnam, Rockland and the Bronx, as well as an at-large member with bike/ped expertise who shall have been duly appointed in accordance with [Section 1266-E of the Public Authorities Law](#). A member whose term has expired will continue to serve until their successors have been appointed.

Section 2. Every member of the MNRCC shall be a member of the Permanent Citizens Advisory Committee (PCAC) to the Metropolitan Transportation Authority (MTA).

Section 3. Any MNRCC member who receives, directly or indirectly, money or other valuable consideration in connection with work related to public transportation policies or operations in the MTA region, or who bids for or otherwise formally seeks work as a consultant or contractor with the MTA or any of its subsidiaries or affiliates, shall disclose such involvement in writing to the MNRCC, to the Governor, and to the official who nominated the member to the MNRCC. Such disclosure shall be recorded in the MNRCC minutes.

Section 4. During the course of discussion of any issue in which a member has a private or pecuniary interest, the member shall orally disclose the nature of the interest and shall refrain from voting on that issue.

ARTICLE II: PURPOSE

Section 1. The purposes of the MNRCC are defined under Section 1266-d of the Public Authorities Law.

Section 2. The MNRCC shall study, investigate, monitor, and make recommendations with respect to the maintenance, operation and fares of the Metro-North Railroad (MNR).

Section 3. The MNRCC shall study and investigate all aspects of the day-to-day operation of the MNR, monitor its performance and recommend changes to improve the efficiency of the operation thereof.

Section 4. The MNRCC shall study and investigate methods for promoting the use of public transportation in Westchester, Rockland, Orange, Putnam, Dutchess and Bronx counties.

Section 5. The MNRCC may request and shall receive from any department, division, board, bureau, commission, agency, public authority of the state or any political subdivision thereof such assistance and data as it requests to enable it to properly carry out its activities for the purposes set forth.

ARTICLE III: OFFICERS

Section 1. The officers of the MNRCC shall be elected by the members of the MNRCC from their number and shall consist of a Chair and Vice Chair. The officers shall be elected at the regular May meeting of the MNRCC and shall hold office for a term of two (2) years from the date of election or until a successor is elected and qualified.

Section 2. An officer may be removed from office for cause by a two-thirds vote of the total membership of the MNRCC.

Section 3. Vacancies shall be filled by vote of the MNRCC as they may occur.

Section 4. The Chair shall preside at all meetings and will represent the MNRCC on the Executive Committee of the PCAC. The Chair will have the power to appoint committees and committee chairs as appropriate.

Section 5. The Vice Chair shall assume the powers and duties of the Chair in their absence.

Section 6. The MNRCC will recommend to the Governor's Office a candidate for the Council's non-voting seat on the MTA Board. In the event of a vacancy, the Council shall nominate a candidate at a regular meeting of the MNRCC and the vote taken at the next regular meeting.

ARTICLE IV: MEETINGS

Section 1. Regular meetings of the MNRCC shall be held once a month, except that there shall not be regular meetings during the months that the PCAC meets (March, June, September and December).

Section 2. The PCAC staff shall prepare, at the direction of the Chair, and circulate an agenda prior to each meeting of the MNRCC and shall keep and preserve the minutes of all meetings of the MNRCC. The PCAC staff shall be responsible for all records and correspondence of the MNRCC.

Section 3. Special meetings of the MNRCC may be called by the Chair upon seven (7) days' notice to the members of the MNRCC or upon written request signed by three (3) members of the MNRCC. The notice of a special meeting shall state the purpose of the meeting and the business to be transacted at such meeting.

Section 4. A quorum at any meeting of the MNRCC shall consist of half the members of the MNRCC.

Section 5. Proxies may vote only if the member giving the proxy specifically designates to the Executive Director of the PCAC or any other member the particular issues to be voted upon and the position to be taken.

Section 6. Official MNRCC positions on issues shall be approved by a majority vote of the membership of the MNRCC or by a two-thirds vote of those present at a meeting, whichever is less. Press releases and statements to the media concerning such positions shall be approved by the Chair. The MNRCC Chair has the sole authority to speak on behalf of the MNRCC membership. The Chair may delegate this authority to the Vice Chair or the Executive Director of the PCAC.

Section 7. If any member of the MNRCC is absent from three (3) consecutive regular MNRCC/PCAC meetings, or from six (6) such meetings in any twelve month period, the Chair shall prepare a letter directed to the Governor with a copy to the official who nominated the member stating that the member has failed to meet the attendance standards of the MNRCC and recommending appointment of a new member. However, if the Chair finds that a specific absence or group of absences has been beyond the control of the member and that the cause of that absence or group of absences no longer persists, he or she may exclude that absence or group of absences from consideration in determining whether the member has met the attendance standards of the MNRCC. Members who fail to follow meeting

attendance requirements outlined may also be asked to resign following a two-thirds vote of the total membership of the MNRCC. If the member is not responsive to outreach via email, phone calls, and certified mail, the elected official who nominated them will be contacted to suggest a suitable replacement for that member on the council.

Section 8. Robert's Rules of Order, Revised, shall govern all meetings of the MNRCC consistent with these bylaws.

ARTICLE V: BYLAW REVISIONS

Section 1. The bylaws of MNRCC may be amended by a vote of two-thirds of the total membership of the MNRCC.

Section 2. Amendments to these bylaws shall be moved at a regular meeting of the MNRCC and the vote taken at the next regular meeting.

NYCTRC

ARTICLE I: MEMBERSHIP

Section 1. The membership of the New York City Transit Authority Advisory Council (NYCTAAC, a/k/a NYC Transit Riders Council/NYCTRC) will consist of sixteen members, with six (6) appointed by the New York City Mayor, including one member with bike/ped expertise), five (5) by the New York City Public Advocate (5), and one member from each of the five Borough Presidents in accordance with [Section 1204-E of the Public Authorities Law](#). A member whose term has expired will continue to serve until their successors have been appointed.**Section 2.** Every member of the NYCTRC shall be a member of the Permanent Citizens Advisory Committee (PCAC) to the Metropolitan Transportation Authority (MTA).

Section 3. Any NYCTRC member who receives, directly or indirectly, money or other valuable consideration in connection with work related to public transportation policies or operations in the MTA region, or who bids for or otherwise formally seeks work as a consultant or contractor with the MTA or any of its subsidiaries or affiliates, shall disclose such involvement in writing to the NYCTRC, to the Governor, and to the official who nominated the member to the council. Such disclosure shall be recorded in the NYCTRC minutes.

Section 4. During the course of discussion of any issue in which a member has a private or pecuniary interest, the member shall orally disclose the nature of the interest, and shall refrain from voting on that issue.

ARTICLE II: PURPOSE

Section 1. The purposes of the NYCTRC are defined under Section 1204-A of the Public Authorities Law.

Section 2. The NYCTRC shall study, investigate, monitor, and make recommendations with respect to the maintenance, and operation of the New York City Transit Authority (NYCTA), its subsidiaries and the Staten Island Rapid Transit Operating Authority (SIRTOA).

Section 3. The NYCTRC shall study and investigate all aspects of the day-to-day operation of the NYCTA and SIRTOA, monitor their performance and recommend changes to improve the efficiency of the operation thereof.

Section 4. The NYCTRC may request and shall receive from any department, division, board, bureau, commission, agency, public authority of the state or any political subdivision thereof such assistance and data as it requests to enable it to properly carry out its activities for the purposes set forth.

ARTICLE III: OFFICERS

Section 1. The officers of the NYCTRC shall be elected by the members of the NYCTRC from their number and shall consist of a Chair and Vice Chair,. The officers shall be elected at the regular May meeting of the NYCTRC and shall hold office for a term of two (2) years from the date of election or until a successor is elected.

Section 2. An officer may be removed from office for cause by a two-thirds vote of the total membership of the NYCTRC.

Section 3. Vacancies of the Chair and/or Vice Chair shall be filled by majority vote of the NYCTRC as they may occur.

Section 4. The Chair shall preside at all meetings and will represent the NYCTRC on the Executive Committee of the PCAC. The Chair will have the power to appoint committees and committee chairs as appropriate.

Section 5. The Vice Chair shall assume the powers and duties of the Chair in their absence.,.

Section 6. The NYCTRC will recommend to the Governor's Office a candidate for the Council's non-voting seat on the MTA Board. In the event of a vacancy, the Council shall nominate a candidate at a regular meeting of the NYCTRC and the vote taken at the next regular meeting.

ARTICLE IV: MEETINGS

Section 1. Regular meetings of the NYCTRC shall be held once a month.

Section 2. The PCAC staff shall prepare, at the direction of the Chair, and circulate an agenda prior to each meeting of the NYCTRC and shall keep and preserve the minutes of all meetings of the NYCTRC. The PCAC staff shall be responsible for all records and correspondence of the NYCTRC.

Section 3. Special meetings of the NYCTRC may be called by the Chair upon seven (7) days' notice to the members of the NYCTRC or upon written request signed by three (3) members of the NYCTRC. The notice of a special meeting shall state the purpose of the meeting and the business to be transacted at such meeting.

Section 4. A quorum at any meeting of the NYCTRC shall consist of one half of the members of the NYCTRC duly appointed and serving.

Section 5. Proxies may vote only if the person giving the proxy specifically designates to the Executive Director of the PCAC or any other member the particular issues to be voted upon and the position to be taken.

Section 6. If any member of the NYCTRC is absent from three (3) consecutive regular NYCTRC/PCAC meetings, or from six (6) such meetings in any twelve month period, the Chair shall prepare a letter directed to the Governor with a copy to the official who nominated the member stating that the member has failed to meet the attendance standards of the NYCTRC and recommending appointment of a new member. However, if the Chair finds that a specific absence or group of absences has been beyond the control of the member and that the cause of that absence or group of absences no longer persists, he or she may exclude that absence or group of absences from consideration in determining whether the member has met the attendance standards of the Members who fail to follow meeting attendance

requirements may also be asked to resign from NYCTRC following a two-thirds vote of the total membership of the NYCTRC. If the member is not responsive to outreach via email, phone calls, and certified mail, the elected official who nominated them will be contacted to suggest a suitable replacement for that member on the council.

Section 7. Official NYCTRC positions on issues shall be approved by a majority vote of the membership of the NYCTRC or by a two-thirds vote of those present at a meeting, whichever is less. Press releases and statements to the media on issues shall be approved by the NYCTRC Chair. The NYCTRC Chair has the sole authority to speak on behalf of the NYCTRC membership, however, the Chair may delegate this authority to the Vice Chair of the NYCTRC or the Executive Director of the PCAC.

Section 8. Robert's Rules of Order, Revised, shall govern all meetings of the NYCTRC consistent with these bylaws.

ARTICLE V: BYLAW REVISIONS

Section 1. The bylaws of the NYCTRC may be amended by a vote of two-thirds of the total membership of the NYCTRC.

Section 2. Amendments to these bylaws shall be moved at a regular meeting of the NYCTRC and the vote taken at the next regular meeting.